

SIGN UP SHEET

May 17, 2018

	NAME	COUNTY	Email
	Dale Arends	BV County	arendsdale@yahoo.com
✓	Keri Navratil	BV County	navratil@stormlake.org
	Dennis Weber	BV County	theweb@alta-tec.net
	Rhonda Ringgenberg	BV County (alternate)	ring1@iw.net
✓	Joe Skow	Clay County	trooperj@smunet.net
✓	George Moriarty	Clay County	atlargemoriarty@spenceriowacity.com
X	Kristi Franker	Clay County	kristi@farmerstrust.com
X	W.C. Leupold	Dickinson County	wcleupold@mchsi.com
	Gregg Owens	Dickinson County	gregg.owens@cityofspiritlake.org
	Clark Reekers	Dickinson County	creekers@co.dickinson.ia.us
	Jim Jenson	Emmet County	
	Penny Clayton	Emmet County	pclayton@cityofestherville.org
X	Tim Schumacher	Emmet County	tschumacher87@yahoo.com
	Merle Koedam	Lyon County	koedam@alliancecom.net
✓	Steve Simons	Lyon County	ssimons@co.lyon.ia.us
X	Jordan Kordahl	Lyon County	city@rockrapids.com
X	John Steensma	O'Brien County	jbsteen@tcaexpress.net
	Jim Zeutenhorst	O'Brien County	jimzeut@tcaexpress.net
	Marjean Westerman	O'Brien County	mwesterman@evertek.net
✓	Glenn Anderson	Osceola County	sibleyadmin@hickorytech.net
X	Mike Earll	Osceola County	mearll@osceolacoia.org
α	Mike Schulte	Osceola County	ssmobile@nethc.net
	Roger Faulstick	Palo Alto County	rfaulstick@mchsi.com
	Travis Cooke	Palo Alto County	
		Palo Alto County	
X	Al Bloemendaal	Sioux County	abloem@mtcnet.net
	Duane Feekes	Sioux County	cityadmin@orangecityiowa.com
	Don Schreur	Sioux County	



NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION

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AGENDA

Northwest Iowa Planning and Development Commission

May 17, 2018 9:30 AM

**Governmental Services Building Conference Room, 217 W 5th Street,
Spencer, IA**

1. NWIPDC Policy Council
 - I. Call Meeting to Order
 - II. Approve April Minutes
 - III. Communications
 - IV. Treasurer's Report Through April
 - V. Approval of Bills Paid Since Last Meeting
 - VI. Old Business
 1. WIOA Report
 2. Planning Division Report
 3. Contract Status Report
 - VII. New Business
 1. Miscellaneous
 - VIII. Set Next Meeting Date and Adjournment

NWIPDC Committees

2018-2019

EXECUTIVE

Dennis Weber (B.V.)
George Moriarty (Clay Cities)
Clark Reekers (Dickinson)

Penny Clayton (Emmet Cities)
Merle Koedam (Lyon Co)
Marjean Westerman (O'Brien)
Mike Schulte (Osceola Co)

Travis Cooke (P.A. Cities)
Don Schreur (Sioux)
* Committee Changes

PERSONNEL

Keri Navratil (B.V.Cities)
Joe Skow (Clay County)
Gregg Owens (Dickinson
Cities)
Tim Schumacher(Emmet Co)
Steve Simons (Lyon)
John Steensma (O'Brien)
Glenn Anderson(Osceola
Cities)
Roger Faulstick (P.A County)
Duane Feekes (Sioux Cities)

EDA/CEDS

Dale Arends (B.V. County)
Kristi Gross (Clay)
W.C.Leupold (Dickinson Co)
James Jenson (Emmet)
Jordan Kordahl (Lyon Cities)
Jim Zeutenhorst (O'Brien)
Mike Earll (Osceola Co)
Open (Palo Alto)
Al Bloemendaal (Sioux Co)

NWIPDC Officers 2018 – 2019

Chairman
Vice Chairman
Secretary/Treasurer

Steve Simons
Glenn Anderson
Jackie Huckfelt

Minutes of the NWIPDC Policy Council Meeting
April 19, 2018

The meeting was called to order by Vice-Chairman Glenn Anderson at 9:30 AM. Present at the meeting were:

Buena Vista County:	Dale Arends
Clay County:	Joe Skow, Kristi Franker and George Moriarty
Dickinson County:	Clark Reekers
Emmet County:	Tim Schumacher
Lyon County:	Merle Koedam
O'Brien County:	John Steensma
Osceola County:	Mike Earll, Glenn Anderson and Mike Schulte
Palo Alto County:	
Sioux County:	Al Bloemendaal

Others attending were: Ted Kourousis, Executive Director, Val Bonney, Steve Hallgren, Cara Elbert, Michael Raner and Jackie Huckfelt, NWIPDC staff.

The minutes of the March meeting were presented for approval. A motion was made by Arends, seconded by Koedam to approve the minutes. Motion carried.

Communications. None

The Treasurer's report for March reflected a cash balance of \$308,423.39. A motion was made by Bloemendaal, seconded by Schulte to approve the report as written. Motion carried.

The bills, paid since the last meeting, were presented for approval. A motion was made by Moriarty, seconded by Earll to approve the bills as written. Motion carried.

Old Business

1. WIOA Report. Bonney gave the following report:

The State Realignment Committee continues to meet to discuss the current configuration of 15 workforce regions in Iowa. The committee has provided information to the regional workforce boards and chief elected officials. This information contains maps and costs associated with various regional structures from 2 to 6 regions. This information is open for public comment

until May 4th. The Region 3-4 Workforce Board and Chief Elected Officials have filed public comments.

The summer youth employment program called the Supervised Career Preparation Program (SCPP) will begin on June 4th. Ninety youth have applied to participate in the program this year. Youth are eligible to earn high school and possibly college credit for participating in this six week work experience. The employers pay the wages for the youth work experience.

The IowaWORKS center has been very busy averaging 200 new members each month with approximately 850 members accessing services each month.

WIOA Title I draft budgets have been received for the next fiscal year beginning July 1, 2018. The draft budgets indicate a slight increase in Dislocated Worker funds with the Youth and Adult funds having a slight decrease. All total the region is down roughly \$25,000.

WIOA Title I Performance through 2nd quarter has been received. This is the first performance received since the new Title I performance measures went into effect. Of the performance measures that the state was able to pull, Region 3-4 is currently meeting those measures for Adult, Dislocated Workers and Youth.

2. Planning Division Report. Kourousis spoke on the annual review of STBG transportation projects for inclusion into the FFY 2019-2022 Regional TIP. He stated the meeting had occurred and went much better than previous year's meetings. As usual, the requests for funding far exceeded the amount to program, but the TTC was able to work through the process and program about half of the requests. The specifics on the projects and the dollar amounts will be presented to the Policy Council at the June meeting.

Hallgren then gave the following report:

- Hallgren informed the Board that in late March the ISU Extension held their Planning and Zoning Workshop for local officials. There were two Planners from NWIPDC that attended the meeting. It was reported the meeting was well attended with local officials from Northwest Iowa and the workshop was very informative.
- Kristin and Erin are absent because they are attending a housing conference in Des Moines this week.
- Hallgren indicated that NW Iowa Housing Trust Fund applications and interest is picking up in the participating counties, mostly due to the nicer weather and people looking at improvements to their homes.
- Housing rehabilitation projects are starting soon in Spencer and Albert City. NWIPDC will be having 8 open houses for rehab projects in four cities within the next month.

- Hallgren informed the Board that Rock Valley was awarded a \$150,000 CAT grant this past month for construction of a new community events center.
- Hallgren informed the Board that he has recently been contacted by Emmet County officials to work with the county in administration of a wind energy permit application and project. The project is called the Red Rock Wind Energy project and will occur in far western Emmet County west and south of Estherville.
- Kourousis spoke about the Green Ribbons Plan being approved by the state review committee and the opportunities for future recreational projects in the Green Ribbons counties. Also, Ted mentioned that NWIPDC has procured and staff is working with F8 company in Spencer on creation of a new interactive website for the Green Ribbons participating counties in NW Iowa.

3. Contract Status Report. There was one contract presented for informational purposes only.

New Business

1. NWIPDC Facebook Page. Kourousis stated that Hallgren, Elbert and Larsen recently developed a NWIPDC Facebook page. Hallgren stated that they were hoping to upload grant information, income limits, etc. and asked the Policy Council members to friend us on Facebook.
2. Miscellaneous. Anderson asked for everyone to do introductions and tell who they represent.

With there being no more discussion, the next meeting was scheduled for May 17, 2018 at 9:30 AM. A motion to adjourn was made by Bloemendaal, seconded by Arends. Motion carried. The meeting adjourned at 10:03 AM.

Respectfully submitted,



Jackie Huckfelt, Secretary

TREASURER'S REPORT
CASH IN BANK
4/30/18

CASH ON HAND 3/31/18	\$237,248.38
Receipts	83,022.40
Disbursements	97,996.41
CASH ON HAND 4/30/18	\$222,274.37

Reimbursements to NWIPDC

WIOA	32,653.87
EDA	6,892.50
SHIELD	9,118.73
HOUSING TRUST FUND	1,886.98
HAZMAT	7,436.97
SCHOOL TO WORK	944.62
CASH BALANCE 4/30/18	\$281,208.04

Check	Date	Vendor	Description	Amount
461	4/24/2018	Farmers Trust & Savings (HSA)	HSA Deposit	\$2,543.68
462	4/27/2018	Farmers Trust & Savings Bank	Payroll Taxes	\$7,541.20
463	4/27/2018	Iowa Public Employee Retirement	IPERS	\$8,999.45
464	4/27/2018	State of Iowa Treasurer	State Taxes	\$1,567.00
465	5/11/2018	Farmers Trust & Savings Bank	Payroll Taxes	\$7,203.89
466	5/11/2018	State of Iowa Treasurer	State Taxes	\$1,498.00
26748	4/27/2018	Advanced Systems, Inc	Copies	\$620.03
26749	4/27/2018	AFLAC	Insurance	\$575.92
26750	4/27/2018	Cornell University ILR School	Benefits Planning- DEI	\$1,450.00
26751	4/27/2018	Delta Dental of Iowa	Dental Insurance	\$953.04
26752	4/27/2018	Erin Pingel	Travel	\$87.33
26753	4/27/2018	Iowa Workforce Development	WIOA Copier Lease	\$101.50
26754	4/27/2018	Kansas City Life Insurance	Life Insurance	\$124.96
26755	4/27/2018	Kristin Larsen	Travel	\$154.57
26756	4/27/2018	Postmaster	Envelopes/ Stamps	\$1,243.60
26757	4/27/2018	Spencer Office Supplies	Card Stock/ Fax Ribbon/ Printer Cartridges	\$370.20
26758	4/27/2018	VISA	CPR Classes/ Innovative Credit	\$968.91
26759	4/27/2018	VSP Vision Care	Vision Insurance	\$215.79
26760	4/27/2018	Wellmark Blue Cross Blue Shield	Health Insurance	\$8,255.58
26761	5/11/2018	Advanced Systems- Lease	WIOA Copier Lease	\$489.50
26762	5/11/2018	Boji Information Systems	Consulting	\$120.00
26763	5/11/2018	Casey's General Stores	Gas	\$245.74
26764	5/11/2018	CenturyLink	Phones	\$421.05
26765	5/11/2018	Clay County Auditor	Rent/ Utilities	\$4,346.67
26766	5/11/2018	Daily Reporter/NW Iowa Shopper	Minute Publication	\$33.04
26767	5/11/2018	Iowa Central Community College	Intro to Computers	\$250.00
26768	5/11/2018	Iowa Workforce Development	WIOA Copier Lease/ Copeies	\$867.78
26769	5/11/2018	Michael Raner	Travel/ Cell Phone	\$638.89
26770	5/11/2018	Spencer Municipal Utilities	Internet	\$70.00
26771	5/11/2018	Spencer Office Supplies	Paper/ Envelopes/ Sharpies	\$456.98
26772	5/11/2018	Staci Kleinhesselink	Travel	\$76.73

