

SIGN UP SHEET

September 19, 2019

	NAME	COUNTY	Email
	Dale Arends	BV County	arendsdale@yahoo.com
X	Dave Derragon <i>Kelli Nowrah</i>	BV County	derragon@stormlake.org
X	Kelly Snyder	BV County	ksnyder@bvcountyiowa.com
X	Art Hamrick	Clay County	ahamrick@co.clay.ia.us
X	George Moriarty	Clay County	atlargemoriarty@spenceriowacity.com
X	Kristi Franker	Clay County	kristi@farmerstrust.com
X	W.C. Leupold	Dickinson County	wcleupold@mchsi.com
	Gregg Owens	Dickinson County	gregg.owens@cityofspiritlake.org
X	Clark Reekers	Dickinson County	crrcleaning@gmail.com
	Jim Jenson	Emmet County	
X	Penny Clayton	Emmet County	pclayton@cityofestherville.org
X	Tim Schumacher	Emmet County	tschumacher87@yahoo.com
X	Merle Koedam	Lyon County	koedam@alliancecom.net
	Steve Simons	Lyon County	ssimons@co.lyon.ia.us
	Jordan Kordahl	Lyon County	city@rockrapids.com
X	John Steensma	O'Brien County	jbsteen@tcaexpress.net
	Jim Zeutenhorst	O'Brien County	jimzeit@tcaexpress.net
	Marjean Westerman	O'Brien County	mwesterman@evertek.net
X	Glenn Anderson	Osceola County	sibleyadmin@hickorytech.net
	Stephanie Neppl	Osceola County	sneppl@osceolacountyia.com
X	Mike Schulte	Osceola County	ssmobile@nethtc.net
X	Roger Faulstick	Palo Alto County	rfaulstick@mchsi.com
		Palo Alto County	
		Palo Alto County	
X	Al Bloemendaal	Sioux County	abloem@mtcnet.net
	Duane Feekes	Sioux County	cityadmin@orangecityiowa.com
	Don Schreur	Sioux County	



NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION

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AGENDA

Northwest Iowa Planning and Development Commission

September 19, 2019 9:30 AM

Governmental Services Building Conference Room, 217 W 5th Street, Spencer, IA

1. NWIPDC Policy Council
 - I. Call Meeting to Order
 - II. Approve August Minutes
 - III. Communications
 - IV. Treasurer's Report Through August
 - V. Approval of Bills Paid Since Last Meeting
 - VI. Old Business
 1. WIOA Report
 2. Planning Division Report
 3. Contract Status Report
 - VII. New Business
 1. Miscellaneous
 - VIII. Set Next Meeting Date and Adjournment

NWIPDC Committees

2019-2020

EXECUTIVE

Dale Arends (B.V.)
George Moriarty (Clay Cities)
Clark Reekers (Dickinson)

Penny Clayton (Emmet Cities)
Merle Koedam (Lyon Co)
Marjean Westerman (O'Brien)
Mike Schulte (Osceola Co)

Open (P.A. Cities)
Don Schreur (Sioux)

* Committee Changes

PERSONNEL

Keri Navratil (B.V.Cities)
Art Hamrick (Clay County)
Gregg Owens (Dickinson
Cities)

Tim Schumacher(Emmet Co)
Steve Simons (Lyon)
John Steensma (O'Brien)
Glenn Anderson(Osceola
Cities)

Roger Faulstick (P.A County)
Duane Feekes (Sioux Cities)

EDA/CEDS

Kelly Snyder (B.V. County)
Kristi Franker (Clay)
W.C.Leupold (Dickinson Co)

James Jenson (Emmet)
Jordan Kordahl (Lyon Cities)
Jim Zeutenhorst (O'Brien)
Stephanie Neppl (Osceola Co)

Open (Palo Alto)
Al Bloemendaal (Sioux Co)

NWIPDC Officers 2019 – 2020

Chairman
Vice Chairman
Secretary/Treasurer

Glenn Anderson
Kelly Snyder
Jackie Huckfelt

Minutes of the NWIPDC Policy Council Meeting
August 15, 2019

The meeting was called to order by Chairman Glenn Anderson at 9:30 AM. Present at the meeting were:

Buena Vista County:	Kelly Snyder and Dave Derragon
Clay County:	George Moriarty and Art Hamrick
Dickinson County:	Clark Reekers
Emmet County:	Tim Schumacher and Penny Clayton
Lyon County:	Steve Simons, Jordan Kordahl and Merle Koedam
O'Brien County:	John Steensma and Marjean Westerman
Osceola County:	Glenn Anderson
Palo Alto County:	
Sioux County:	Al Bloemendaal

Others attending were: Ted Kourousis, Executive Director, Kristin Larsen, Cara Elbert, Erin Pingel, Val Bonney and Jackie Huckfelt, NWIPDC staff and Jim Collins, City of Hull.

The minutes of the June meeting were presented for approval. A motion was made by Steensma, seconded by Koedam to approve the minutes. Motion carried.

Communications. None

The Treasurer's report for July reflected a cash balance of \$270,378.68. A motion was made by Bloemendaal, seconded by Snyder to approve the report as printed. Motion carried.

The bills, paid since the last meeting, were presented for approval. Schumacher asked if the bill for Blackbaud was something new. Huckfelt stated that it was a yearly charge for our software maintenance. A motion was made by Clayton, seconded by Hamrick to approve the bills as written. Motion carried.

Old Business

1. WIOA Report. Bonney gave the following report.

As you recall, The State Workforce Development Board considered the seven appeals filed regarding realignment at the May 30, 2019 meeting. All appeals were denied by the State Workforce Board. Subsequently, the CEOs from roughly 9 regions appealed this decision to the Department of Labor. Additional information from those federal appeals was requested by the Dept. of Labor. Tim Schumacher, as CEO chair, provided information on the appeal submitted and subsequent follow-up. No decision has been received from the Federal appeal. Some discussion ensued.

The summer youth employment program for youth has ended. This year's program was very successful with roughly Seventy Five youth participating. The youth who successfully completed the six week work experience will earn high school and possibly college credit. The employers involved paid the wages for the youth work experience.

The new data management system called IowaWORKS went live on June 3rd. Staff is still learning the new system. The new system is a major change from what we had been using. As part of the new data management system, a new office process is in place as well. Staff are learning and adjusting to the new process. There continue to be some conversion issues with data that was converted from our old system. Issues are being worked through on a daily basis by state staff and the GEO program developers.

2. Planning Division Report.

Elbert reported that Larsen had a very successful grant writing season. The cities of Armstrong, Ruthven and Newell were recently awarded housing rehabilitation projects. Elbert also wrote applications for the City of Hawarden housing rehabilitation which was funded and the City of Sheldon was awarded a CDBG for Village Northwest Unlimited to do two new housing units on their campus. Elbert stated that everything submitted this year was funded.

Some discussion followed on how the housing rehabilitation program works. Larsen explained that the State is talking about making some changes, one being the limit of \$24,999, as many times this isn't enough to do what is needed and the homeowner isn't able to come up with the balance so we have to walk away.

Kourousis stated that he and Pingel attended a kick off meeting for a new program through the Healthiest State Initiative funded by the Iowa Department of Public Health. Storm Lake was awarded this grant. We are in the midst of trying to develop a steering committee to work with schools and hospitals on this initiative. Healthy Choices Count is a health-focused initiative for kids that is under the nationally recognized program, 5-2-1-0. This proven, scientific method helps keep kids healthy by focusing on the importance of good habits. 5-2-1-0 stands for 5 or more fruits and vegetables, 2 or less hours of screen time, 1 or more hours of physical activity and 0 sugary drinks per day. Pingel stated that it is similar to the Blue Zones project. More information to follow.

3. Contract Status Report. There were 3 contracts to report for informational purposes only.

New Business

1. Miscellaneous. Bonney reminded those on the RWDB that there will be a call tomorrow @ 9:30 AM.

With there being no more discussion, the next meeting was scheduled for September 19, 2019 at 9:30 AM. A motion to adjourn was made by Schumacher, seconded by Bloemendaal. Motion carried. The meeting adjourned at 9:52 AM.

Respectfully submitted,



Jackie Huckfelt, Secretary

TREASURER'S REPORT
CASH IN BANK
8/31/19

CASH ON HAND 7/31/19	\$141,528.80
Receipts	152,925.12
Disbursements	130,025.37
CASH ON HAND 8/31/19	\$164,428.55

Reimbursements to NWIPDC

WIOA	45,608.96
EDA	8,823.16
SHIELD	13,619.86
HAZMAT	324.05
SCHOOL TO WORK	2,512.71
HOUSING TRUST FUND	10,024.32
CASH BALANCE 8/31/19	\$245,341.61

Check	Date Paid	Vendor	Description	Amount
565	8/16/2019	Farmers Trust & Savings Bank	Payroll Taxes	\$6,718.36
566	8/16/2019	State of Iowa Treasurer	State Taxes	\$1,416.00
567	8/30/2019	Farmers Trust & Savings (HSA)	HSA Deposits	\$2,000.98
568	8/30/2019	Farmers Trust & Savings Bank	Payroll Taxes	\$7,075.63
569	8/30/2019	Iowa Public Employee Retirement	IPERS	\$13,380.61
570	8/30/2019	State of Iowa Treasurer	State Taxes	\$1,513.00
571	9/13/2019	Farmers Trust & Savings Bank	Payroll Taxes	\$6,743.49
572	9/13/2019	State of Iowa Treasurer	State Taxes	\$1,405.00
27209	8/16/2019	Advanced Systems- Lease	Copier Lease	\$489.50
27210	8/16/2019	Boji Information Systems	Consulting	\$60.00
27211	8/16/2019	CenturyLink	Phones	\$451.43
27212	8/16/2019	Clay County Auditor	Utilities	\$641.07
27213	8/16/2019	Erin Pingel	Travel	\$12.43
27214	8/16/2019	Iowa Workforce Development	WIOA Copier Lease	\$203.00
27215	8/16/2019	Kirkwood Community College	Registration- Michael	\$659.00
27216	8/16/2019	Spencer Office Supplies	Binders/ Storage Boxes	\$193.06
27217	8/16/2019	Staci Kleinhesselink	Travel	\$151.58
27218	8/16/2019	Williams & Company P.C.	Initial Audit Charges	\$3,100.00
27219	8/30/2019	Advanced Systems, Inc	Copies	\$694.43
27220	8/30/2019	AFLAC	Insurance	\$550.42
27221	8/30/2019	CenturyLink- LD	Conference Call- LEPC	\$63.38
27222	8/30/2019	Delta Dental of Iowa	Dental Insurance	\$800.56
27223	8/30/2019	Erin Pingel	Travel	\$45.43
27224	8/30/2019	Iowa Association of Regional Councils	FY20 Annual Membership Dues	\$4,150.00
27225	8/30/2019	Kansas City Life Insurance	Life Insurance	\$104.88
27226	8/30/2019	United States Liability Insurance Co	D & O Liability/ Specified Professions	\$4,537.00
27227	8/30/2019	Val Bonney	Travel	\$29.71
27228	8/30/2019	VISA	Gas/ Travel/ CPR/ Innovative Credit	\$1,426.38
27229	8/30/2019	VSP Vision Care	Vision Insurance	\$193.85
27230	8/30/2019	Wellmark Blue Cross Blue Shield	Health Insurance	\$8,520.43
27231	9/13/2019	Advanced Systems- Lease	Copier Lease	\$489.50
27232	9/13/2019	Boji Information Systems	Consulting	\$90.00
27233	9/13/2019	Cara Elbert	Travel	\$14.84
27234	9/13/2019	Clay County Auditor	Rent/ Utilities	\$4,448.32
27235	9/13/2019	Emagine, LLC	Update to Website	\$18.75
27236	9/13/2019	Iowa Workforce Development	WIOA Copier Lease	\$119.50

27237	9/13/2019	Kristin Larsen	Trav	\$40.28
27238	9/13/2019	Michael Raner	Travel/ Cell Phone	\$558.67
27239	9/13/2019	Spencer Municipal Utilities	Internet	\$80.00
27240	9/13/2019	Spencer Office Supplies	Fax Ribbon/ Paper	\$73.35
27241	9/13/2019	SS Collision & Cycle Works	Repairs on Impala	\$2,402.15
27242	9/13/2019	Staci Kleinhesselink	Travel	\$71.02

