



Iowa Region 3 & 4

CEO - RWDB

RWDB Chair: Janet Dykstra
CEO Chair: Tim Schumacher

Meeting Minutes

Region 3 & 4 Chief Elected Official Board and
Regional Workforce Development Board Combined Meeting
Thursday, March 28, 2019
9:30 a.m. to 11:30 a.m.
Governmental Services Center, 217 West 5th Street, Spencer
Room B

CEO Members Present: Barry Anderson, Roger Faulstick, Pam Jordan, Merle Koedam, Jerry Muilenburg, Mike Schulte, Tim Schumacher, Kelly Snyder, Kyle Stecker, John Steensma

RWDB Members Present: Dale Arends, Reva Arends, Lee Beem, Steven Bomgaars, Mike Carlson, Susan Golwitzer, Linda Gray, Kristin Hanson, Rhonda Jager-Pippy, Tim Kinnetz, Lori Kolbeck, Diane Nelsen, Scott Rettey, Mike Schulte, Ranae Sipma, Kenneth Vande Brake, Gregory Ver Steeg

RWDB Members Absent: Jason Anderson, Janet Dykstra, Janet Leifeld (resignation accepted at meeting), Kiley Miller, Vernon Nelson, Dave Swanson, Carrie Turnquist, Benjamin VanDonge,

1. Call to Order
Meeting called to order at 9:30am by Greg VerSteeg – RWDB board vice-chair
2. Introduction of Members, State Staff and Guests
3. Welcome
4. Agenda Review
Added disaster recovery to item 12, letter I
5. Approval of January 24, 2019 Meeting Minutes
 - a. RWDB Vote Motion Ken Vande Brake, Mike Schulte second - approved
 - b. CEO Vote – Motion Kyle Stecker, Merle Koedam second - approved
6. WIOA Core Partner Update – Adult Education and Literacy, Iowa Dept. for the Blind, Iowa Vocational Rehabilitation (WINTAC Process)
Lori – core partners continue to meet monthly. Discussed WINTAC integration process, hadn't been a lot of guidance to what integration looks like. Now having more guidance as to what it would look like if fully integrated, six different areas evaluated. Working first towards integration of business engagement. First visit scheduled with business on April 2nd to learn about the business. Second area of focus is outreach and intake, working on what strategies might be.
7. Adult Basic Education Representative Update

Jolene updated – Janet Leifeld stayed on but has now submitted letter of resignation to this board. Hope to have someone in place by mid-April. At the May meeting group will need to appoint that individual to the board.

8. Business Representative Addition to RWDB
Dale interested in coming back on the RWDB as a business representative of agricultural small businesses. Appointment request has been submitted. Nomination letter has been received.
 - a. RWDB Vote – none needed
 - b. CEO Vote – Nomination letter received, CEO vote – approved. Dale signed the oath of office.

9. Update on Iowa Realignment – State Workforce Development Board Vote for six region scenario

Val and Tim spoke to this issue. Tim forwarded all information he has received. CEOs need further discussion to know what the response might be.

Val – State Workforce Board met on February 18th – see map in the packet showing 6 regions. It aligns with the community college boundaries. Next step was to get the CEO board in place, and there would be a representative from every county on this larger CEO board. The appeal process that was originally stated was a 30 day appeal process that was in the 2016 unified state plan. That was to begin when the governor sent a letter that this structure would be in place. During the point in time the CEOs were researching the appeals process, they found a 2018 unified state plan that had a 20 day appeal process with some difficult steps required to accomplish an appeal. That 20 day process was to begin when state workforce board voted, that would have been February 18th, so that appeal window has ended. Some CEOs were told appeal process hasn't started yet. Letter was issued on March 21st by the director that indicated that it was a 20 day process that started on March 21. Steps in the 20 day process weren't articulated. Nothing has come out in writing yet as to which appeal process is correct, or what is required to be submitted in order to accept an appeal, and a great deal of confusion is out there.

CEOs have been invited to attend a May 30 meeting for public comment.

Tim spoke to the basis for appeal. The CEOs are supposed to be in charge of this, and that really hasn't been the case. Spoke of concerns with the realignment when our region has accomplished great numbers. Hub could be Sioux City, Fort Dodge, or Carroll.

Val – State is indicating they won't close offices. But federal requirement is only 1 one stop operator per region.

10. Local Plan Modifications due to updated WIOA Title I Policy
Val - Pages 6 through 14 of the packet. Policies are being published today, but they don't go into effect until June 3rd. Board had a number of policies to act on, see page 12 for list of things to act on. Val read through the policies. This will be an addition to the current plan if approved.
 - a. RWDB Vote Motion by Diane Nelson, second by Rhonda Jager-Pippy
 - b. CEO Vote Motion by Mike Schulte, second by Merle Koedam
11. Regional Sector Board Update (Jason, Jolene)
None
12. One-Stop Program Updates
 - a. Region 3-4 Integration Statistics
Val – See page 15 of packet.

b. Workforce Innovation and Opportunity Act Individualized/Training Participants/Expenditures
As of March 6th – see page 16 of packet.

c. WIOA Expenditure Report through 02/28/19
Val has no concerns at this point. See page in handout.

d. PY18 WIOA Performance
Separate from the packet is a spreadsheet printout (yellow and blue). At this time meeting performance in all areas but one, but only in second quarter and have two more quarters to go. There is also a data discrepancy from the state that the report may not be generating correctly. Haven't missed a youth measure in over 20 years.

d. PROMISE JOBS Update
Linda gave an update. Monitoring came on February 14th and they found no findings, so that was great news. They said they were pleased with the service offerings provided from this office.

Average promise jobs individual is signal parent, Caucasian women, 20 to 29 years old, 2 children under age of six, high school education or equivalent. See handout in the packet.

Continue to hold meet and greets, and have had some successful job fairs. Future ready Iowa summit on March 6th – different service organizations and schools in attendance. Jo Follon also commented on what a great effort it was from everyone.

Unemployment rates given in handout. Recently Iowa had moved to a debit card only format for paying unemployment benefits. Will be switching back to letting people get it via checking account due to federal rules regarding this.

f. Wagner-Peyser Update – Linda updated, included above.

g. Disability Employment Initiative – ends 3/31/19
Val – Current DRC will continue working with people that are already clients even though the grant is ending. Will start using ticket to work money to provide similar services that have been placed in reserve.

h. Roll out of new data management system and process in center – GEO Solutions (IowaWORKS)
June 3rd is the date for this. Currently testing, and so far it's working.

i. Added – National Disaster Dislocated worker grant
Being applied for – to be able to hire temporary workers to help with cleanup due to the flooding. Damage has to be on public land. This is being pulled together currently. Priority for service is dislocated workers, but other categories qualify. Funding to pay the dislocated workers, and to provide them training, equipment, support services, etc. All counties in our region were identified except for Palo Alto in the 56 county designation. Noon tomorrow is when counties have to have spreadsheet completed to identify the project, how many people are needed, and for how many hours.

Diane – water crested yesterday, don't know yet what all the damage is that needs public cleanup.

Val - This moves very quickly. Initial step is to opt in, and then more details within 60 days. City and county properties could qualify. Get on this list if you think you may need it. Then the next step will be to find the dislocated workers to do the work. Will require a recruitment effort, because we're fortunate to not have a lot of dislocated workers.

13. Regional Disability Standing Committee – Lori Kolbeck
Nothing additional to add since the group met last. Meeting again on May 13th.

14. Youth Standing Committee Update – Diane Nelson
Diane – Met February 19th – discussion of how region realignment changes will impact the youth standing committee. Looking to focus on the underserved and underreported 18 to 24 year old demographic that do not have diplomas or certifications that will help them move forward in their careers. Hard to move forward or look for additional funding when future of the regions is unknown.

15. State Staff Update
No state staff available.

16. Partner Update

Lori Kolbeck – Vocational Rehabilitation offices now fully staffed after a few retirements in the Spencer office. Kara Merchant now the rehabilitation counselor in Spencer office, Julie Sexton came to Spencer office from Storm Lake office, Diane Berry starting as rehabilitation assistant in Storm Lake. Lori is excited to have them all on board.

17. Confirm Next Meeting Date and Adjournment (May 23, 2019)

Motion to adjourn RWDB, Mike Schulte, Dale Arends second, approved.

Motion to adjourn CEOs, Barry Anderson, Mike Schulte second, approved.

Meeting adjourned at 10:35

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